



Ellen Arcieri  
Chief of Police

## Brentwood Police Department

1 Dalton Road

Brentwood, NH 03833

Tel: (603) 642-8817 Fax: (603) 642-3165

E-mail: [info@brentwoodpd.com](mailto:info@brentwoodpd.com)

January 26, 2021

Minutes from Monday, January 25, 2021 Police Facility Research Committee

Attendance: Chief Ellen M. Arcieri, Bob Mantegari, Kip Kaiser, Eric Kelly, and Dick Chamberlain

Meeting commenced at 6:00 PM

- 1) A motion was made to accept the March 10, 2021 meeting minutes.  
Motion was granted.

Discussed:

- 2) Discussion of PD renovations
  - Increased size by 500 square feet
  - ADA compliant bathroom
  - Training/meeting/lunchroom
  - Armory doubled in size
  - Public meeting/interview room
  - Increased storage
  - Communications room for the PD and town hall are separate and secure
  - Repainting of PD is almost complete
  - Further discussion about making a step where there is a ramp bridging the old PD into the new training/meeting/lunchroom
  - It was agreed that there is no more room for future expansion in the present police department to include the renovations.
  - Kip said he has \$1,100 remaining out of the renovation budget to utilize to fix the ramp into a step.
- 3) Committee agreed to present another warrant article to continue a capital reserve fund for architectural rendering/engineering for future police department facility
- 4) Committee agreed to have an educational presentation for a new police facility for the 2022 town meeting.
  - Further discussion about utilizing Norwich University students again for a capstone project.

- Potentially, these students could take the existing Town of Brentwood, New Hampshire Police Station Final Proposal completed by Norwich University and update with additional revisions and costs.
  - As part of their project, they could create and complete a project video presentation of the final project.
  - This video could be presented at the 2022 Brentwood Town Meeting along with project fact sheets to hand out to residents.
  - Presentation should include facts about projected growth in Brentwood and surrounding communities.
- 5) Plan to present warrant article for 2023 Town meeting to appropriate funds for the construction of a new police facility.
  - 6) 2020 Annual report should include a statement about the progress to date with the committee.
  - 7) Plan to set another meeting after Eric receives an answer from Norwich University regarding another capstone project.

7:00PM Meeting adjourned.