



Brentwood Police Department

1 Dalton Road

Brentwood, NH 03833

Tel: (603) 642-8817 Fax: (603) 642-3165

E-mail: info@brentwoodpd.com

March 10, 2020

Minutes from Wednesday, March 9, 2020 Police Facility Research Committee

Attendance: Chief Ellen M. Arcieri, Bob Mantegari, Kip Kaiser, Eric Kelly, Sergeant Dan Wicks, and Dick Chamberlain

Meeting commenced at 6:05 PM

- A motion was made to accept the January 15, 2020 meeting minutes. Motion was granted.

Discussed:

- Committee reviewed and discussed the survey conducted by Anthem Planning Inc., regarding the results. Out of all the surveys sent out 16 police departments responded. They were the following:
 - Greenland PD
 - Exeter PD
 - East Kingston PD
 - Newmarket PD
 - North Hampton PD
 - Kensington PD
 - Newton PD
 - Atkinson PD
 - Raymond PD
 - Auburn PD
 - Deerfield PD
 - Lee PD
 - Sandown PD
- Committee discussed how to proceed with survey results and offered suggestions for the final draft of the Needs Assessment Study findings. Recommendations were the following;
 - Results were discussed and the committee decided to request Anthem Planning Inc., to finish the final Needs Assessment Study results report to correlate the data specifically to predicted population growth to square footage needed for a police

department building. A range of square footage would be recommended by the Needs Assessment Study.

- Information to be added and integrated into the study finding results;
 - The Brentwood planning board has been active with commercial site reviews.
 - The town of Kingston bordering the town of Brentwood has enormous growth potential on Route 125. Recently, media reported that the town of Kingston will be receiving a 100,000 foot square foot distribution warehouse for Amazon. This will be built on Route 125. Furthermore, this past year Brentwood has seen the start of at least one 100 plus unit residential development.
 - The renovation is limited by bearing walls and expansion not available due to wetlands.
 - Appendix with survey research and include results tied to conclusion in text.
- Discussed the Norwich University Police Station final proposal.
 - Committee agreed that the students produced a very thorough product and the final plan was a good blueprint to the final result of a new police station. Their product could be approximated of \$50,000 if we had employed the services of a private engineering firm.
 - Committee agreed to draft a letter of appreciation for the Norwich students from the Police Chief and the Board of Selectmen.
 - Plan was to post both the completed Needs Assessment Study findings and the Norwich University police station plan on the Police Department's website and Facebook page.
 - Discussed the final draft of the renovation plan which we agreed was good to go.
 - Discussed the two warrant articles for the pending town meeting.
 - We are prepared to present both to the residents at town meeting.
- Committee agreed that we should not focus any additional efforts on long-term plans for renovations for existing police department due to no room or square footage to expand. Can not expand out due to wetland issues and cannot expand upward due to town office space. In short, there is no space to pushout.
- Meeting adjourned at 7:30PM.